

Town of Lee, NH

Town Center Vision Committee

Minutes of the Meeting on April 24, 2019

Town Center Vision Committee (TCVC) Members present: Bambi Miller, Pat Jenkins, Cord Blomquist, Ben Genes, John Tappan, and Scott Bugbee

Members Absent: none

Others Present: none

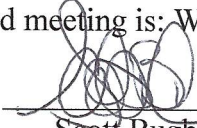
1. Chairman Bugbee called the meeting to order at 1:05pm.
2. Mr. Bugbee moved to approve the minutes from the April 17, 2019 meeting. Pat Jenkins seconded the motion. Motion passed.
3. The Committee discussed the options for the Town Center Project and made some changes.
 - a. Town Center Options
 - i. Permanent options
 1. Municipal Office Building
 2. Parish House [Heritage Commission & Tappan & Jenkins]
 3. Smaller new office building (single story) and PZB remains in annex, commissions in office building basement [Tappan]
 4. Two story office building w/ basement, 3 stop elevator [Tappan]
 5. Addition to town hall building [Bugbee]
 6. Build new office building on Stevens Field *[not a viable option because of low ranking]*
 7. Renovate Town Hall (higher contingency needed)
 - a. Open Space
 - b. Office Space
 - b. Temporary options
 - i. Office Space for Town Hall functions
 1. DMB Plaza [Blomquist]
 2. Rent modular office(s) [Genes] ~\$75K – 20'x40' unit
 3. Move town hall personnel to PSC [Miller]
 - c. Site Development
 - i. Test Pits
 - ii. Lot Clearing
 - iii. Cistern location

Information needed:

1. PSC building use plan for next 15 to 20 years *[Scott Bugbee]*
2. list of groups using meeting spaces w/ frequencies *[J. Tappan]*

3. Find out if driveway at Wednesday Hill Road can be approved [J. Tappan]
4. Meet w/ Fire Chief regarding egress requirements and recommendations from basement meeting spaces [J. Tappan].
4. The Select Board envisions the PSC building being used completely by the safety services in 15-20 years. The TCVC should be planning for replacement meeting space(s) in their options to be available before that time period. The Committee will work that need into the Town Center option recommendations due on or before June 1, 2019.
5. Cord Blomquist presented the online application the Committee will use to monitor and manage all of the options and deliverables for the Town Center options effort. The Committee refined the information and option details. Mr. Blomquist will update the application and give all Committee members view-only access. Committee members will be provided documents showing their tasks and details.
6. Meeting adjourned at 3:24pm
7. Our next scheduled meeting is: Wednesday, May 1, 2019.

Minutes written by:



Scott Bugbee, Chair

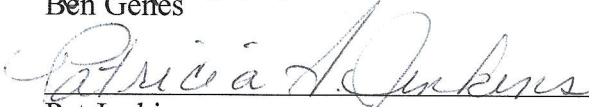
Minutes accepted by:




Scott Bugbee, Chair



Ben Genes



Pat Jenkins



Bambi Miller



John Tappan



Cord Blomquist